**Expressions of interest for ICT (Information and Communications Technology) Steering Committee**

**Instructions:**

1. CORU is inviting expressions of interest from suitably qualified and experienced peoplewho are interested in being appointed to sit on the ICT Steering Committee.
2. The completed application form must be submitted by email to **appointments@coru.ie** so as to arrive not later than **5:00pm on Friday, 17 October 2025**. Application forms received by CORU after the deadline date and time will not be accepted.
3. This application form has been devised to enable the short-listing process and relates directly to the criteria outlined in the job and person description in the booklet available on our website. Failure to provide sufficient information/detail in response to the direct questions could result in your application not being short-listed due to a lack of information.
4. Only applications submitted on this application form will be accepted.
5. For further information on the requirements and responsibilities of the ICT Steering Committee member, please see the booklet available from the vacancies page of our website [www.coru.ie](http://www.coru.ie).

**SECTION 1 PERSONAL DETAILS**

|  |
| --- |
| **Please fill in all fields** |
| Title:  | Surname: | Forename: |
| Address: |
| Phone: | Email: |
| Country of Residence: |
| Work Permit; Are there any legal restrictions on your right to work in this Country? Yes 🞏 No 🞏 (If yes, please supply details) |

**SECTION 2 QUALIFICATIONS**

|  |
| --- |
| **Educational Qualifications. Please give details of your most relevant qualifications, and please ensure you include the result.** |
| Name and Address of School/College/Institute Attended | Course Pursued/Qualification Awarded | Date of Award |
|   |  |  |
|  |  |  |
|  |  |  |

**QUALIFICATIONS CONTINUED**

|  |
| --- |
| **Further Qualifications: Please provide full details of any further relevant qualifications or membership of professional bodies you may hold, not listed above.** |
|  |

**SECTION 3 EMPLOYMENT HISTORY (Please take as much space as you need)**

|  |
| --- |
| **Employment: Please give particulars of all recent relevant employment.**  |
| Dates  From To | Name and Address of Employer | Position Held and Main Responsibilities | Reason for Leaving |
|  |  |  |  |  |
|  |  |  |  |  |
|  |  |  |  |  |

**SECTION 4 COMPETENCIES**

The following section asks you to provide an outline of how you meet the skills, competencies and experience necessary to carry out the duties of the Fitness to Practise Committee. **Please try to complete in 200 words or less.**

|  |
| --- |
| 1. **Public Interest: Describe a time when you had to balance different stakeholder interests while ensuring decisions served the wider public interest. What approach did you take, and what was the outcome?**
 |
|  |

|  |
| --- |
| 1. **ICT Governance: Can you provide an example of how you have contributed to the governance, oversight, or delivery of a digital transformation initiative?**
 |
|  |

|  |
| --- |
| 1. **Data Governance: Describe an experience where you played a role in strengthening data management, information governance, or cybersecurity practices. What impact did this have on the organisation?**
 |
|  |

**SECTION 4 COMPETENCIES CONTINUED**

|  |
| --- |
| 1. **Artificial Intelligence: Tell us about your experience with Artificial Intelligence in an organisational context. How did you approach governance, ethical, or compliance considerations when integrating AI?**
 |
|  |

|  |
| --- |
| 1. **Communication: Tell us about a time when you had to explain a complex issue to stakeholders with varying levels of technical understanding. How did you adapt your communication to ensure clarity and engagement?**
 |
|  |

**SECTION 4 COMPETENCIES CONTINUED**

**The following are desirable criteria. Please try to answer in 200 words or less.**

|  |
| --- |
| 1. **Critical Analysis: Describe a situation where you were required to review and make decisions on information outside your own technical expertise. How did you approach understanding the key issues, and what steps did you take to ensure your decision was well-informed and objective?**
 |
|  |

**.**

|  |
| --- |
| 1. **Please outline your experience in financial procedures, audit, risk, internal audit, governance or an area relevant to this.**
 |
|  |

**SECTION 4 ADDITIONAL INFORMATION**

|  |
| --- |
| **Additional Information: Is there any other information/ skill that you feel is relevant to your application?** |
|  |

**SECTION 5 DECLARATION**

I hereby certify and declare that

1. all of the information that I have provided on this application has been honestly and accurately articulated to the best of my knowledge and belief.
2. I am committed to the 7 principals of public life outlined in Appendix 1
3. I do not know, or am not aware, of any conflict or potential conflict of interest, which would prevent my appointment as a member of the Committee of Inquiry.
4. I am aware of the commitments as set out in the Specifications and Requirements, in particular the time commitments and I give my understanding that, if appointed, I will make myself to available to attend meetings if invited to do so.

Name of Applicant: \_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_

Date: \_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_

Please ensure that you have provided all of the information for which you have been asked. A candidate found to have given false information or to have wilfully suppressed any material fact will be liable to disqualification or, if appointed, to dismissal.

Please note that all personal data shall be treated as confidential in accordance with the Data Protection Act 2018 and the General Data Protection Regulation (Regulation 2016/679). Any data protection queries should be addressed to dpo@coru.ie.

**Appendix 1**

The seven principles of public life:

**Selflessness**

Holders of public office should take decisions solely in terms of the public interest. They should not do so in order to gain financial or other material benefits for themselves, their family, or their friends.

**Integrity**

Holders of public office should not place themselves under any financial or other obligation to outside individuals or organizations that might influence them in the performance of their official duties.

**Objectivity**

In carrying out public business, including making public appointments, awarding contracts, or recommending individuals for rewards and benefits, holders of public office should make choices on merit.

**Accountability**

Holders of public office are accountable for their decisions and actions to the public and must submit themselves to whatever scrutiny is appropriate to their office.

**Openness**

Holders of public office should be as open as possible about all the decisions and actions that they take. They should give reasons for their decisions and restrict information only when the wider public interest clearly demands.

**Honesty**

Holders of public office have a duty to declare any private interests relating to their public duties and to take steps to resolve any conflicts arising in a way that protects the public interests.

**Leadership**

Holders of public office should promote and support these principles by leadership and example.