



Ag Rialáil Gairmithe Sláinte  
agus Cúraim Shóisialaigh

Regulating Health +  
Social Care Professionals

# Minutes

## Council meeting

### 08 September 2022

An Chomhairle um Ghairmithe Sláinte agus Cúraim Shóisialaigh  
Health and Social Care Professionals Council



Item	Council decision
1.	<b>Agenda</b>
	The agenda was agreed by Council.
2.	<b>Minutes of the Council meeting</b>
	<p>Council approved the minutes of 16 June 2022.</p> <p>The Chair approved the application of her electronic signature by the Secretariat to the Council approved minutes for the meeting on 16 June 2022.</p>
3.	<b>Action List</b>
	Council requested that dates be included for the progression of delayed Legal and FTP actions on the Council action list.
4.	<b>CEO/ Registrar Update</b>
	Council recommended that a submission be made to the DoH separately for the resources required internally to support the Sustainable Regulation project.
5.	<b>MSRB Election Byelaw following consultation</b>
	Council approved the Medical Scientists Registration Board elections byelaw 2022.
6.	<b>Appointment of Returning Officer and Substitute Returning Officer for the MSRB elections</b>
	Council approved the appointment of Ginny Hanrahan as the Returning Officer and Kenneth Daly as the Substitute Returning Officer for the purposes of the upcoming Elections to the Medical Scientists Registration Board.
7.	<b>Appointment of Scrutineers for the MSRB elections</b>
	<p>Council approved the appointment of scrutineers to assist in the election of members to the Medical Scientists Registration Board.</p> <p>Appointment as Scrutineers</p> <ol style="list-style-type: none"> <li>1. Ciara Lynch, Internal Auditor, Pinnacle Consulting</li> <li>2. Edwin Maguire, Institute of Public Administration</li> </ol>



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	Substitute Scrutineer 3. Vincent Teo, Crowleys DFK Accountancy Advisory Services
8.	<b>Business Plan 2023</b>
	<p>Council recommended in relation to the Business Plan that:</p> <ul style="list-style-type: none"> <li>• KPIs and RAG status be provided to Council to track the business plan</li> <li>• Performance Delivery Agreement (PDA) to be provided to Council – 2022 and 2023 draft</li> <li>• A robust framework to be provided for movement or prioritisation of any items in the PDA</li> <li>• Business Plan to be made more succinct</li> <li>• Visual representations to be include</li> </ul>
9.	<b>Report from FGPC Chair</b>
	Council agreed to consider the CNaG audit report, subject to no changes being necessary, once they have been reviewed and recommended by the ARG Committee. A written decision has been agreed to be undertaken to close out the audit by the end of September.
10.	<b>Renewal of Contracts for Aptitude Test</b>
	<p>Council approved:</p> <ul style="list-style-type: none"> <li>• UCD – provision of aptitude tests for physiotherapists and assessment of professional competence – expired 27.3.2022 - Final renewal</li> <li>• UCD – aptitude tests for dietitians – expired 29.7.2022 - Final renewal</li> <li>• Trinity College Dublin – aptitude test for radiation therapists – expired 29.7.2022</li> </ul>
11.	<b>Contract Renewal - Website</b>
	Council approved a 12-month extension to the contract agreement with Parallel Internet Limited trading as pTools Software for the provision of website support services.
12.	<b>Contract Award – Board Management Solution</b>
	Council approved the contract for Board Management/Risk Management Solution to Decision Time Limited.
13.	<b>Procurement Approval Process</b>
	Council approved the implementation of the recommendations outlined in the Procurement Approval Process Proposal contained in the meeting pack, to commence after the Q4 FGPC Meeting (October 27 2022).



Item	Council decision
14.	<b>Report from Nominations Committee Chair</b>
	<p>Council re-appointed Stephanie Manahan as Chairperson of the PPAC Committee for two years.</p> <p>Council appointed Gabrielle Fitzpatrick as an external member to the Registration and Recognition Committee for a period of 3 years</p> <p>Council appointed the below members to the Preliminary Proceedings Committee for a period of 4 years.</p> <ul style="list-style-type: none"> <li>• SLT Marijke Morris</li> <li>• SLT David O'Shea</li> <li>• OT Fiona Armstrong OT Sara Murtagh</li> <li>• MS Joanne O'Shaughnessy</li> <li>• RT Laura Kennedy</li> <li>• MS Laura Clifford</li> <li>• RA Diana Duggan</li> <li>• RA Aisling O'Brien</li> <li>• RT Maeve Kearney</li> </ul> <p>Council appointed the below members to the Committees of Inquiry for a period of 4 years.</p> <p>Conduct Committee:</p> <ul style="list-style-type: none"> <li>• MS Kieran Harvey</li> <li>• SW Monica Hynds</li> <li>• MS Esther Purcell</li> <li>• POD Andrea Mahon</li> <li>• RT Laura Barry</li> </ul> <p>Health Committee:</p> <ul style="list-style-type: none"> <li>• MS John Gibbons</li> </ul> <p>Council appointed the below members to the Appeals Committee as Public Interest members for a period of 3 years.</p> <ul style="list-style-type: none"> <li>• Public Interest Cian Crosbie</li> <li>• Public Interest Karen Kelly</li> <li>• Public Interest Cian O'Sullivan</li> <li>• Public Interest Sara Van den Bergh</li> <li>• Public Interest Sinead Drinnan</li> <li>• Public Interest Aoife McPartland</li> <li>• Medical Scientist Joanne O'Shaughnessy</li> </ul>



Item	Council decision
	<p>Council re-appointed Graham Knowles, Áine McGuirk and Una Murphy as members of the Health Committee, effective from the expiration of their first term, for a period of four years.</p> <p>Council re-appointed Geraldine Feeney, Ruth More and Shane Foley effective from the expiration of their second term, for a period of four years.</p> <p>Council re-appointed Patrick Plunkett – Health Committee, and Shane McCarthy – Professional Conduct Committee, as overall Chairpersons, effective from the expiration of their first term, for a period of three years.</p> <p>Council agreed to nominate Niamh Murphy to the Minister for Health to the NMBI</p>