

SOCIAL CARE WORKERS REGISTRATION BOARD APPLICATION FOR REGISTRATION BYE-LAW 2023

The Social Care Workers Registration Board, in exercise of the powers conferred on it by section 31 of the Health and Social Care Professionals Act 2005 (as amended), with the approval of the Health and Social Care Professionals Council, hereby makes the following bye-law:

1. (1) This bye-law may be cited as the Social Care Workers Registration Board Application for Registration Bye-Law 2023.
(2) This bye-law comes into force on the [Insert Date].
2. In this bye-law –
“the Act” means the Health and Social Care Professionals Act 2005 (No. 27 of 2005) as amended from time to time;
“the Board” means the Social Care Workers Registration Board established under section 26(1)(j) of the Act.
3. The Board has determined that a person seeking registration shall apply to the Board by making an application in the form and containing the information set out in this bye-law, or as otherwise determined by the Board from time to time.
4. An application for registration in the register shall:
 - (1) be made in writing or by electronic means on such form as is provided from time to time by or on behalf of the Board;
 - (2) contain the following information:
 - a. the register to which the application relates;
 - b. details and evidence of the applicant’s personal and contact information;
 - c. details and evidence of the applicant’s qualification(s) in reliance upon which the application is made;
 - d. details and evidence sufficient to satisfy the Board of the applicant’s:

- (i) career and employment history;
 - (ii) proof of practice in the profession (where applicable);
 - (iii) membership of professional/regulatory bodies (where applicable); and
 - (iv) professional business operations (where applicable);
 - (v) knowledge of the English or Irish language necessary for practising their profession in the State;
- e. details of health and character in a format satisfactory to the Board, for the purposes of assisting the Board's consideration of the applicant as a fit and proper person to engage in the practice of the profession; and
- f. any other information that the Board may deem necessary for the purpose of Section 37 of the Act;
- (3) be completed, signed and dated by the applicant;
- (4) be accompanied by:
- a. the following proof and verification of identity:
 - (i) a certified copy of the applicant's valid passport or such suitable alternative proof of identity as the Board may from time to time determine,
 - (ii) details of the applicant's personal public service number (PPSN), unless no such number has been assigned to the applicant; and
 - (iii) such other proof or verification of identity that the Board may deem necessary;
 - b. the application fee prescribed by Council under Section 18 of the Act;
 - c. a completed statutory declaration;
 - d. a written opinion from the applicant's employer or former employer for the purpose of section 91(2)(d)(iv) of the Act, to include a completed statutory declaration, (where applicable);

- e. a fully completed and signed application for vetting disclosure (within the meaning of the National Vetting Bureau (Children and Vulnerable Persons) Acts 2012 to 2016 (No. 47 of 2012)) permitting An Garda Síochána to furnish any and all information lawfully permitted; and
 - f. in the case of applicants who have lived outside of the State for such periods of time as the Board may specify, a certified copy of police clearance from the jurisdictions of previous residence (or such jurisdictions as the Board may deem appropriate) and/or such other information as the Board may from time to time determine in respect of such periods; and
- (5) be sent or delivered to the Registrar of the Board.
5. An applicant shall comply with such requirements of the Board in respect of education, training and continuing professional development as may apply from time to time.
6. An applicant who wishes to resume the practice of the profession after not having practised the profession for such period as the Board may specify shall comply with such criteria or conditions as the Board may specify from time to time for the purposes of section 31(1)(fa) of the Act.

GIVEN under the seal of the Social Care Workers Registration Board

[Insert Date]

Chairperson, Social Care Workers Registration Board

and

Member, Social Care Workers Registration Board

EXPLANATORY NOTE

(This note is not part of the bye-law and does not purport to be a legal interpretation).

This bye-law details the form and information to be contained in an application to the Social Care Workers Registration Board for registration.

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