



Second POA meeting and interim review

An interim meeting is required at a midway point on the POA to review if the applicant is meeting the standards of proficiency where deficits are identified. The learning agreement should be used as the baseline. Please comment on the applicant's strengths, areas for improvement and / or any concerns in the evidence of competence to date. The applicant's competence is being reviewed to identify if the deficit(s) identified in the original decision letter are being addressed. A third party may be required to attend at the request of the supervisor or the applicant.

Please note it may not be necessary to comment on every domain listed below, only the domains identified where deficits exist regarding the standards of proficiency as per the decision letter from the Registration Board). However, you should also comment on any domain where you have additional concerns regarding the applicant meeting the standard. Evidence must be provided in all cases. **[Please expand the table as required].**

Date of interim POA review:	
Time:	
Applicant name:	
Supervisor:	
Third party present (if relevant):	

Summary of supervision to date:
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Summary of assessment methods used to date:
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Domains: Standard of proficiency	Evidence of meeting the standards / gaps or concerns and sources of this evidence.
Professional autonomy and accountability:	
Interpersonal and professional relationships:	
Effective communication:	
Personal and professional development:	
Provision of quality services:	
Knowledge, understanding and skills:	
Applicant's future learning needs / priorities / areas for improvement:	
Applicants comments on assessment:	

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Supervisors comments on assessment:
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Objectives / action plan for second half of POA:

Signatures

Applicant signature:	Print name:	Date:

Supervisor signature:	Print name and job title:	Date:

Third party signature:	Print name and job title:	Date: