



Ag Rialáil Gairmithe Sláinte
agus Cúraim Shóisialaigh

Regulating Health +
Social Care Professionals

Public Consultation Report

Dietitians Registration Board - Consultation on Election
of Members for Appointment to Registration Boards
Bye-Law

June 2016



Contents

Introduction

About CORU

The Public Consultation Process

Publicising the Consultation Process

Overview of responses to the consultation

Conclusion

Appendix 1: Copy of Advertisement

Appendix 2: Notice of Public Consultation on CORU website

Appendix 3: Copy of Online Feedback Form

Appendix 4: Email Notice to Registered Dietitians



Introduction

About the Dietitians Registration Board

The Dietitians Registration Board has statutory responsibility for the registration of members of the profession; approval and monitoring of education and training programmes; establishing the code of professional conduct and ethics and standards of performance to which Dietitians must adhere to and recognition of qualifications gained outside the State.

About CORU

CORU is responsible for regulating health and social care professions. It comprises the Health and Social Care Professionals Council and the registration boards established under the Health and Social Care Professionals Act 2005 (as amended).

CORU's role is to protect the public by promoting high standards of professional conduct, professional education, training and competence amongst the designated professions.

The designated professions under the Act are dietitians, social workers, clinical biochemists, optometrists, dispensing opticians, medical scientists, occupational therapists, orthoptists, physiotherapists, podiatrists, psychologists, radiographers, radiation therapists, social care workers and speech and language therapists.



The Public Consultation Process

Background

The Dietitians Registration Board has prepared a draft Bye-Law on the Election of Members for Appointment to Registration Boards.

When finalised, the Bye Law will specify the process by which elections are to take place for the board.

Publicising the Consultation Process

A public consultation on the draft Bye-Law was held between 03 May 2016 and 03 June 2016.

A number of channels were used to publicise the consultation process and invite the submission of observations. These included:

- An advertisement was placed in the Irish Times on 03 May 2016 (See appendix one for a copy of the advertisement).
- Information on the consultation along with a link to the online feedback form was hosted on the CORU website. (See appendix 2)
- An online survey was developed. An email with a link was also sent to a targeted list of over 1200 stakeholders, including the Professional Bodies, Trade Unions, educators and other interested parties who have previously corresponded with CORU (see appendix 3 for a copy of the survey).
- Email to all Dietitians registered with the Board (appendix 4)

People were invited to participate in the consultation process in a number of ways:

- They could ring CORU to request a copy of the draft Bye-Law, and to offer feedback.
- They could visit CORU's office to view the draft Bye-Law, and give their feedback in person.
- They could visit www.coru.ie and choose to complete an online feedback form, to print a copy of the form and post it, or email it to CORU.
- They could email submissions to consultation@coru.ie



Overview of responses to consultation

There were 0 responses to the online survey:

Respondents were asked to identify if they were offering feedback on their own behalf or on behalf of an institution or organisation.

Individual	0
Organisation	0
Institution	0

Conclusion

There were no responses to the Dietitians Public Consultation on the Draft Bye Law on Election of Members for Appointment to the Registration Board. The Registration Board therefore recommends that the draft bye law be approved.



Appendix 1: Copy of Advertisement



Ag Rialáil Gairmithe Sláinte
agus Cúraim Shóisialaigh
Regulating Health +
Social Care Professionals

Public Consultation

Bye-law: Election of Members for Appointment to Registration Boards

We are seeking the views of the public, members of the professions and other interested parties on draft bye-laws governing the election of members to the following registration boards:

- **The Speech and Language Therapists
Registration Board**
- **The Occupational Therapists Registration Board**
- **The Dietitians Registration Board**

Further information is available at www.coru.ie

**The closing date for receipt of comments and
submissions is 5pm, 3 June 2016**

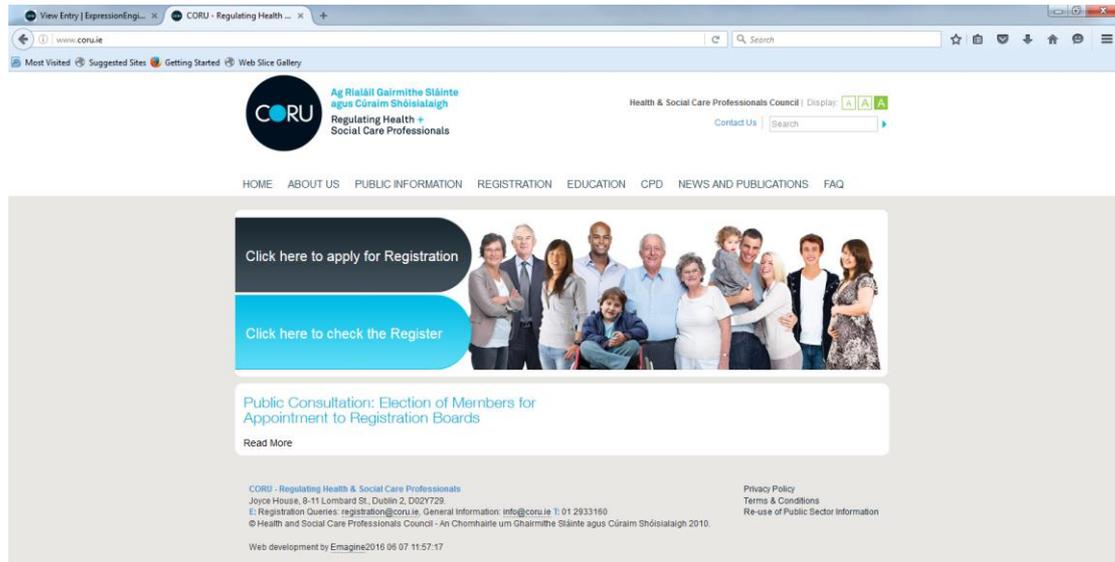
Submissions received after this time and date will not be considered.

CORU is responsible for protecting the public by regulating health and social care professionals.

CORU, Joyce House, 8-11 Lombard Street, Dublin 2, D02 Y729.
T: 01 2933160 E: info@coru.ie W: www.coru.ie



Appendix 2: Notice of Public Consultation on CORU website



May, 2016

Current Public Consultations

Draft Bye-Law on Election of Members for Appointment to the Dietitians Registration Board.

Elections will take place to appoint members to the **Dietitians Registration Board** later this year after the transition period closes on 31 October 2016.

This is the first election of members to the Board. There are currently three vacancies on the Board to be filled by

- Two registrants of the profession who are engaged in the practice of the profession
- One registrant of the profession who is engaged, as a member of the profession, in the management of services provided by it.

Persons elected to fill these vacancies will be appointed for a term of office of up to three years.

Three further terms of office will expire in February 2017 and it is proposed to hold the election of members for these at the same time.

The vacancies will be filled by



- One registrant of the profession who is engaged in the practice of the profession
- One registrant of the profession who is engaged, as a member of the profession, in the management of services provided by it.
- One registrant of the profession who is engaged in the education and training of members of the profession

Persons elected to fill these vacancies will be appointed for a term of office of up to four years.

The Board is required by the **Health and Social Care Professionals Act 2005 (as amended)** to make a bye-law to set out the conduct of elections for the appointment of members to the Board.

Bye-Law:

We are seeking your views on the draft bye-law **Election of members for appointment to the Dietitians Registration Board Bye-Law 2016** before its final approval by the Board.

The draft bye-law sets out:

1. The form of elections and voting system
2. Role of Returning Officer
3. The nomination procedure and categories of candidates
4. Ballot papers
5. The counting of votes
6. Declaration of result.

Your views:

Comments can be submitted as follows -

Via an online consultation feedback form:

Feedback Form - Public Consultation on Bye-Law governing Election of Members for Appointment to the Dietitians Registration Board (link to survey provided here)

Emailing consultation@coru.ie,

A report outlining the consultation process will be published following consideration of all submissions.

Closing Date:

The consultation process will close at 5pm on 3 June 2016.
Any submissions received after this time will not be considered.



Appendix 3: Copy of Online Feedback Form

Public Consultation on Bye-Law on Election of Members to the Dietitians Registration Board

The Registration Board is required by the Health and Social Care Professionals Act 2005 (as amended) to make a Bye-Law to set out the conduct of elections for the appointment of members to the Board.

We have now launched a public consultation seeking the views of the public, the professions and other interested parties on the Bye-Law before its final approval by the Board.

A number of consultation questions have been prepared for your consideration when reviewing the draft Bye-Law. We encourage responses to all of the questions as well as any additional comments that you would like to make.

The draft Bye-Law '*Election of Members for Appointment to the Registrations Board Bye-Law 2016*' has been published on www.coru.ie. It can also be requested by emailing consultation@coru.ie or contacting CORU on 01 2933160.

The consultation process will close at 5pm on 3 June 2016. We will then assess all feedback as we finalise the Registration Board's bye-law.

A report on the consultation process will be published on www.coru.ie

If you wish to do so, you can request that your name and/or organisation be kept confidential and excluded from the published summary of responses. Please note that we may use your details to contact you about your responses. We do not intend to send responses to each individual respondent.

If you have any questions, or if you require further information, please contact CORU on 01 2933160 or email info@coru.ie

1. Contact Details:

You do not need to provide this information but please do if you would like us to provide you with details on the outcome of this consultation process.

First Name:	<input type="text"/>
Surname:	<input type="text"/>
Email:	<input type="text"/>
Telephone Number	<input type="text"/>



2. Would you like to be added to our database so we can contact you regarding future developments? Please say YES or NO

- Yes
- No

3. Are you contributing to this public consultation in:

- a personal capacity
- on behalf of an organisation

If on behalf of an organisation, please specify the name of the organisation:

4. How did you hear about this consultation?

- Advertisement in a newspaper
- Article in a publication
- On www.coru.ie
- On another website
- By email

Other (please specify)

5. Are you responding to the *:

*choice on drop down menu for Bye Law specific to Dietitians Registration Board

6. The Bye-Law proposes that the electoral system is proportional representation by the single transferrable vote.

If you were to choose an electoral system would it be:

- Proportional Representation
- First past the post



Please provide any comments you have here:

A large, empty rectangular text box with a light gray border and a white background. It has a vertical scrollbar on the right side and a horizontal scrollbar at the bottom, indicating it is a scrollable area for entering comments.

7. The Bye-Law proposes that notice of the holding of the election will be given at least 56 days before the date of the election.

Do you believe that the notice period is:

- Too short
- Sufficient
- Too long

If you believe that an alternative notice period should be used, please say what that notice period should be. Please also provide any comments on the notice period.

A large, empty rectangular text box with a light gray border and a white background. It has a vertical scrollbar on the right side and a horizontal scrollbar at the bottom, indicating it is a scrollable area for entering comments.

8. It is proposed that the notice of the election will be published on CORU website and in one national daily newspaper.

Please provide any comments on the publication of the notice of the election:

A large, empty rectangular text box with a light gray border and a white background. It has a vertical scrollbar on the right side and a horizontal scrollbar at the bottom, indicating it is a scrollable area for entering comments.



9. The Bye-Law proposes that in order to be eligible for election for appointment to a Registration Board the person must among other things:-

a) Be registered with the Registration Board for the designated profession on the day that the electoral register is established.

b) Have been proposed by one registrant, and supported by a further four registrants of the profession in writing,

c) submit a signed declaration confirming his or her eligibility to be nominated in the chosen category

d) submit a signed declaration confirming that if he or she is elected there is no reason for the Minister to remove that person as a member of a registration board

Do you agree that the proposed nomination process is appropriate?

- Strongly Agree
- Agree
- Disagree
- Strongly Disagree
- Don't Know

Do you have any comments on the nomination process?

10. It is proposed that the names of the proposers and supporters of a candidate will be printed on the notice confirming the candidates validly nominated for election

Do you agree that the names of the proposer and 4 supporters should be published?

- I agree
- I disagree
- No opinion



Please provide any comments in relation to the publication of proposers and supporters names:

11. It is proposed that candidates will have the option to have his/her photograph included on the ballot paper

Do you believe that photographs on ballot papers should be:

- Compulsory
- Optional (at candidates' discretion)
- No opinion

12. CORU is considering how best to provide canvassing information provided by candidates. It is proposed that canvassing material (limited to 300 words) would be published by CORU on the website. The register of electors will not contain registrants' personal details including postal addresses.

Please provide any comments on canvassing materials:

13. It is proposed that ballot papers must be returned within 14 days.

Do you feel that a 14 day period is:

- Sufficient
- Too short
- Too long

If you think that 14 days is too short or too long, would you like to suggest an alternative time period.



14. It is proposed that the Registration Board will appoint two scrutineers whose duty will be to monitor the process for determining the validity of nominations and that the counting of votes is carried out in accordance with the bye-law and in an honest, fair and accurate manner.

Please provide any comments on the role of the scrutineers:

15. Please provide any other comments on the election process:

Thank you for participating in this consultation process. Your views will be taken into consideration. If you have provided your contact details you will be contacted with details on the outcome of this process.

If you have any queries please contact CORU on 01 2933160 or email consultation@coru.ie



Appendix 4: Email notice to all Registered Dietitians

Dear Dietitian Registrant,

We are launching a public consultation on a bye-law governing the election of members for appointment to the Registration Board.

In 2016, elections will take place to appoint members to the Registration Board. This is the first election of members to the Board and the vacancies will be filled by

- Three registrants of the profession engaged in the practice of the profession
- Two registrants of the profession who are engaged, as members of the profession, in the management of services provided by it.
- One registrant of the profession who is engaged in the education and training of the profession

Three of the vacancies on the Registration Board will be filled for a three year term and three will be filled for a 4 year term on expiry of the current members' term of office.

Only registrants can be nominated for election and only registrants can vote in the election of members to the Registration Board.

The Board has responsibility for maintaining a statutory register of members of the profession; the approval and monitoring of education and training programmes for the profession; establishing the code of professional conduct and ethics and standards of performance for registrants and recognising qualifications gained outside the State.

The Board is required by the Health and Social Care Professionals Act 2005 (as amended) to make a bye-law to set out the conduct of elections for the appointment of members to the Board.

We are seeking your views on the draft bye-law before its final approval by the Board.

The draft bye-law sets out:

7. The form of elections and voting system
8. Role of Returning Officer
9. The nomination procedure and categories of candidates
10. Ballot papers
11. The counting of votes
12. Declaration of result.

A copy of the bye-law can be viewed on www.coru.ie . Feedback can be provided by filling in the [feedback form](#) <click here>. The consultation process will **close at 5:00pm on 3 June 2016**. Any submissions received after this time will not be considered.



We want to ensure that the system of regulation is developed in consultation with the public, the professions and other interested parties. By participating in this consultation process, your views will be taken into consideration.

Yours sincerely,

Ginny Hanrahan
Registrar

END